

**REGULAR MEETING  
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS  
MONDAY, MAY 16, 2022**

**7:30 PM REGULAR BUSINESS MEETING**

**CHATHAM HIGH SCHOOL AUDITORIUM  
259 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

**MINUTES**

- I. CALL TO ORDER:** Jill Critchley Weber, President – called to order at 7:31 PM
- II. OPEN PUBLIC MEETING STATEMENT:** In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

**III. ROLL CALL:**

**Present:** Ann Ciccarelli, Michelle Clark, Lata Kenney, Susan Ross, Michael Ryan, Bradley Smith and Jill Critchley Weber (briefly excused herself).

**Absent:** Chris Delsandro

**Also Present:** Dr. Michael LaSusa, Superintendent; Tatiana Gilbert, Assistant Business Administrator/Board Secretary; Dr. Emily Sortino, Assistant Superintendent of Student Services; Ms. Beth; Grant, Human Resources Manager; and 20 members of the public and press.

- IV. PLEDGE OF ALLEGIANCE** - Jill Critchley Weber led the assembly in the Pledge of Allegiance.

**V. OPEN BOARD POSITION - TOWNSHIP**

Two (2) Township residents inquired about the open board position. The committee consisting of Ms. Clark, Ms. Kenney, Ms. Ross, and Mr. Smith, met with the two (2) residents that expressed interest in joining the board. As a result of the meetings, the committee recommends that Ms. Yinglu Zhang be appointed to the board of education to complete the term vacated by Mr. Gilfillan.

Appointment of Ms. Yinglu Zhang to fill the board of education position in the Township vacated by Mr. Gilfillan

Motion by Trustee: Ms. Ciccarelli, seconded by Trustee: Ms. Critchley Weber, Roll call vote: 7-0-0

Ms. Zhang was sworn in as a board member by Tatiana Gilbert, Assistant Business Administrator/  
Assistant Board Secretary.

## **VI. BOARD PRESIDENT'S COMMENTS – No comments**

## **VII. ADMINISTRATIVE REPORTS**

### **A. SUPERINTENDENT'S REPORT**

- 2023/2024 Calendar Discussion – Dr. LaSusa presented the polling results for the three options for 2023/2024 school calendars.
  
- Presentation on Student Supports for the 2021/2022 School Year – Dr. Emily Sortino and Connor Henderson:
  - Dr. Sortino and Connor Henderson gave a presentation on the support programs they've tried to put in place for students over the past year so that we're responding to students appropriately given what their challenges may be.
  - Dr. Sortino presented information regarding mental health and the national crisis of the same.
  - Connor Henderson presented data regarding attendance and the strategies used to address any existing and/or potential issues.

Dr. Sortino and Mr. Henderson responded to questions from the board.

- Report of Graduates - Doug Walker, Assistant Principal CHS, presented the report regarding the graduates and their college plans and statistics.

Mr. Walker responded to any questions from the board.

### **B. BUSINESS ADMINISTRATOR'S REPORT**

- Construction Update:  
The four construction projects that are funded in the 2022/2023 budget will all commence at the end of June when school is completed. In addition, the roof project at CMS that was not done last summer due to material shortages will be completed this summer.  
All projects are scheduled to be completed in mid-August so the buildings will be ready for the start of school.

## **VIII. COMMITTEE REPORTS**

**A. Personnel** (A. Ciccarelli): Nothing to report. Next meeting is June 8, 2022.

**B. Curriculum** (M. Clark): The committee met on April 27, 2022. Discussion had regarding the Health & PE Standards. They're continuing to explore best practices by grade level. Parents will have access to all learning and curriculum materials prior to instruction and will have the option to opt their child out of any or all lessons. Information will be sent to the parents by each individual school. They discussed a potential transition to a different college application software for the 2023/2024 school year.

**C. Finance/Facilities** (B. Smith): Nothing to report. Next meeting is June 6, 2022

**D. Policy and Planning** (M. Ryan): Nothing to report. Next meeting is June 6, 2022

### **Liaisons**

Chatham Borough (A. Ciccarelli): Nothing to report

Chatham Township (B. Smith): Nothing to report

Chatham Athletic Boosters (A. Ciccarelli/J. Weber): Nothing to report

Chatham Performing Arts Boosters (J. Weber): Nothing to report

Chatham Education Foundation (S. Ross): Thanks the CEF for hosting the first live, in person event called Cinco to Thank You on May 5<sup>th</sup>. It was an event to honor people who have established family endowments for CEF projects. Ms. Ross congratulated Sally Allen on ending her reign as President. She thanks Sally for all of her efforts this year and during the pandemic.

Chatham Recreation (B. Smith): Nothing to report

## **IX. MINUTES**

Motion by Trustee: Ms. Critchley Weber, seconded by: Ms. Ciccarelli,

Roll call vote: 6-0-2, Ms. Zhang & Mr. Ryan abstained.

*Approval: Minutes*

**RESOLVED:** That the Board of Education approves the regular session and executive session minutes from the following meeting:

- April 25, 2022 - Public Session and Executive Session

## **X. PUBLIC COMMENTARY**

### *NOTICE OF PUBLIC COMMENT TIME LIMIT*

*Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.*

- **Katrina Keeshen, Art teacher at CMS:** Discussed the 6<sup>th</sup> annual art show – this year it’s in person on 5/23 and 5/24 from 6:30-8:30pm.
- **Deirdre Rajoppi:** Welcomed the new board member. She shared concerns regarding a lesson given to the 11<sup>th</sup> grade students in the health class using a website called the Safe Zone Project.
- **Cheryl Whitney, Grants Chair at CEF:** Presented the BOE with a check for \$14,562.73, which will fund three programs; “The Scientific Investigation and Collaboration Classroom” for classrooms at CHS; “Let Our Fingers Do the Poppin” for elementary school math teachers, and “Read for Pure Joy” for struggling 6<sup>th</sup> and 7<sup>th</sup> grade ELA students. She stated that there is one grant cycle left for the year in June. Nine grant applications have been submitted for the next grant cycle totaling over \$51,000. They typically give about \$100k in grants each year so with \$78k given so far, they have about \$22k left in their grant budget for the year.
- **Carla Banducci:** Voiced concerns regarding National Sex Education Standards.
- **Libby Hilsenrath:** Voiced displeasure with the human sexuality assignment in 11<sup>th</sup> and 12<sup>th</sup> grade “Understanding Gender”.

- **Nicole Lois:** Asked the board what the plan was to expand the ability for parents to have the curriculum information ahead of time to not only apply to the National Sexual Education Standards curriculum, but to additional subjects.
- **Bill Heap:** Announced Fishawack race for Saturday, June 11<sup>th</sup>. Thanks Mr. Gilfillan for his long tenure and volunteer hours. He hopes he's especially remembered for his part in keeping the schools open. He welcomed the new board member. With regards to presentations regarding mental health, he hopes people find a way to deal with social media because he thinks that would help.
- **Libby Hilsenrath:** Asked the board why the public comment section of the meeting is no longer in a Question & Answer format. Asked the question to Michelle Clark to clarify whether the parents would be able to see the lesson in advance for the sexual education standard related lessons and have the option to opt out. She asked if that is the case, can that be done for all of the curricular areas.
- **Jill Weber – Responds to comments:**
  - **Art Show** – It is a phenomenal show. Thanks Dierdre Rajoppi for coming.
  - Doesn't agree that the curriculum is damaging to students.
  - Thanks Cheryl Whitney, from the CEF for the grants.
  - Thanks Carla Banducci for speaking. Responds that the Public School has to deliver the curriculum set by the state. Simple as that. Not trying to take any parent's rights away. The national sexual education standards is the only curriculum you can opt out of. Responds to Nicole Lois with the same answer. We teach what the state says the curriculum needs to be.
  - Thanks Bill Heap for mentioning and remembering Matt Gilfillan.
  - Responds to Libby Hilsenrath regarding Questions & Answers - Finds it more efficient to wait until the end but it's up to the rest of the board if it's something they'd like to change. Sometimes there are multiple speakers on one matter so it's better to respond at the end so they can answer all at once.
- **Michelle Clark:** Wanted to state that for Health & PE Standards, parents have an option to opt out. Same for dissections. Those are the only two things you can opt out of.
- **Dr. LaSusa:** No optionality with respect to meeting the standards. We design a curriculum that meets the standards. The way we meet the standards is up to us. Sometimes we exceed the standards. All curriculum is available online. We try to be comprehensive about what we include. We are in the process of updating those documents so there is more consistency. The statement made by Ms. Clark about giving access to parents about lessons, it's solely for the national sexual education standard. It is not feasible to ask every teacher to supply every type of presentation they give or resource they use in advance but they can be as transparent and as comprehensive as possible in the curriculum profiles that we have online so people know what topics are being discussed and what materials are being read, etc.
- **Mike Ryan:** Question to Dr. LaSusa – In terms of family health and sex education, most of the problem is driven by the agenda of acceptance of other people with different gender identification. Is there a way we can teach acceptance without teaching “slang”?
- **Dr. LaSusa:** We need to meet the state standard. For the particular lesson in question, he has to look into it to see what the objective was and see why it was utilized in this particular case.

## XI. ACTION ITEMS

**A. PERSONNEL**

Agenda items A.1 to A.19 & Addendum Items A.3, A.5, A.9 and A.19

Dr. LaSusa offered his condolences to the family of Jennifer Bischoff, a secretary at Southern Boulevard School. She will be sorely missed.

Dr. LaSusa welcomed Lauren LoPorto as the new science supervisor for the upcoming school year.

Motion by Trustee: Ms. Ciccarelli, seconded by Trustee: Mr. Ryan

Roll call vote: 6-0-2, Ms. Zhang abstained and Ms. Weber had excused herself briefly from the meeting.

1. (0270-21/22) *Acceptance: Retirement*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the retirement of the following staff members:

Name	Location/Position	Effective Date	Notes
Porfirio, Maria	MAS/Paraprofessional	07/01/2022	

2. (0271-21/22) *Acceptance: Resignation*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff members:

Name	Location/Position	Effective Date	Notes
Jaffe, Evan	District/Supervisor of Student Support Services, K-12	06/30/2022	
Hall, Gabriella	MAS/Teacher of Preschool	06/30/2022	
Cimei, Katherine	LAF/School Psychologist	06/30/2022	
Fitzpatrick, Thomas	CHS/Paraprofessional	05/25/2022	

3. (0272-21/22) *Approval: Contracts - 2021/2022 School Year*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the contract for the following individual for the 2021/2022 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Column	Step	Salary	Effective Date	Termination Date	Notes
Yared, Tatiana	Paraprofessional	MAS	N/A	N/A	\$19.22	05/16/2022	06/30/2022	

**ADDENDUM**

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the contract for the following individual for the **2021/2022** school year, as per the agreement between the School District of the Chathams and the Chatham Administrators Association (CAA).

Name	Position	Location	Column	Step	Salary	Effective Date	Termination Date	Notes
LoPorto, Lauren	Leave Replacement Supervisor of Science, K-12	CHS	Supervisor	1	\$120,000 Prorated per contract term	06/01/2022	06/30/2022	

4. (0273-21/22) Amendment Contracts - Leave Replacement Assignments

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the contract/assignment for the following Leave Replacement Teachers for the 2021/2022 school year:

Name	Position	Location	Column / Step	FTE	Salary	Effective Date	Termination Date	Notes
McLaughlin, Christine	Teacher of Elementary	LAF	N/A	N/A	\$295.93/diem	05/05/2022	06/17/2022	Supersedes action on 02/28/2022 to amend to include 3 shadow days @ \$100/day payable by timesheet.
Maroney, Jacqueline	Teacher of Special Education	WAS	BA/3	1.0	\$59,185 Prorated \$33,735.45	01/03/2022	06/30/2022	Supersedes action on 11/01/2021 to amend end date and salary.

5. (0274-21/22) Approval: Contracts - 2022/2023 School Year

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2022/2023 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA).

Name	Position	Location	Column	Step	Salary	Effective Date	Termination Date	Notes
McNany, Erin	School Counselor	MAS	MA	3	\$63,615	08/22/2022	06/30/2023	
Thiele, Amy	Teacher of Special Education	CMS	BA15	11	\$69,985	08/22/2022	06/30/2023	

**ADDENDUM**

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the contract for the following individuals for the 2022/2023 school year, as per the agreement between the School District of the Chathams and the Chatham Administrators Association (CAA).

Name	Position	Location	Column	Step	Salary	Effective Date	Termination Date	Notes
LoPorto, Lauren	Leave Replacement Supervisor of Science, K-12	CHS	Supervisor	1	\$121,000	07/01/2022	06/30/2023	

6. (0275-21/22) Approval: District Administrator Contracts

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the contracts for Dr. Mary Donohue, Assistant Superintendent of Curriculum and Instruction, Dr. Emily Sortino, Assistant Superintendent of Student Support Services, Mr. Peter Daquila, Business Administrator/Board Secretary, and Ms. Beth Grant, Manager of Human Resources, for the 2022/2023 school year. These contracts have been approved by the Executive County Superintendent as required. (Contracts on file in the office of Human Resources)

7. (0276-21/22) Approval: Staff Transfer of Assignment

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following staff transfer for the 2022/2023 school year:

Name	Position	Location	Column/Step	FTE	Salary	Effective Date	Notes
Aquilina, Samantha	Teacher of Elementary	MAS	MA/7	1.0	\$66,770	08/22/2022	Transfer from SBS

8. (0277-21/22) Rescind: Unpaid Absences

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education rescinds the following unpaid absence during the 2021/2022 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Rosenblatt, Deborah	Paraprofessional	CMS	1	05/23/2022	N/A	
Supersedes action on 04/25/2022 to rescind.						

9. (0278-21/22) Approval: Unpaid Absences –**ADDENDUM**

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2021/2022 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Druhot, Dawn	Paraprofessional	WAS	1	05/20/2022	N/A	
Nardi, Gianna	Paraprofessional	CMS	1	04/22/2022	N/A	
Walker, Matthew	Paraprofessional	MAS	2	06/06 & 06/10/2022	N/A	
Devergillo, Jamie	School Counselor	SBS	2	06/02/2022	06/03/2022	
Cox, Courtney	LRT Elementary	LAF	2	05/11/2022	05/12/2022	
Wang, Lynette	Paraprofessional	MAS	1	06/13/2022	N/A	
Srygley, Bonnie	Paraprofessional	WAS	1	05/10/2022	N/A	
Nardi, Gianna	Paraprofessional	CMS	3	05/13/2022	05/17/2022	
Patrone, Doreen	Paraprofessional	CHS	1	05/13/2022	N/A	
Cyganovich, Nicole	Paraprofessional	WAS	2	05/09/2022	05/10/2022	

<b>Chazen, Kathryn (Rory)</b>	<b>Paraprofessional</b>	<b>CMS</b>	<b>4</b>	<b>06/02, 06/09, 06/10 &amp; 06/14/2022</b>	<b>N/A</b>	
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10. (0279-21/22) Approval: Use of Accumulated Family Illness Days

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Use of Accumulated Family Illness Days, as listed below:

<b>Employee #</b>	<b>Total Number of Days</b>
ID# 1283	5
ID# 7048	3
ID# 7398	5
ID# 1227	5
ID# 7154	5
ID# 7450	5
ID# 6026	1

11. (0280-21/22) Amendment: Maternity Leaves of Absence

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the following Maternity Leave of Absence:

<b>Employee #</b>	<b>Leave Start Date</b>	<b>Sick &amp; Accumulated Sick Days Applied</b>	<b>FMLA Start Date (unpaid with benefits)</b>	<b>NJFLA Start Date (unpaid with benefits)</b>	<b>Extended Leave Start Date (unpaid without benefits)</b>	<b>Date of Return (Anticipated)</b>
ID# 7052	01/03/2022	30	02/15/2022	02/15/2022	N/A	06/01/2022
Supersedes action on 09/21/2021 to amend date of return.						

12. (0281-21/22) Approval: District Substitutes

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2021/2022 school year:

<b>Teacher</b>	<b>Para</b>	<b>Clerical</b>	<b>Nurse</b>	<b>Last Name</b>	<b>First Name</b>
x	x			Sharma	Vibha
x	x			Ashton	Henry
x	x	x		Beshel	Christa
x	x	x		Pacella	Sofia
x	x	x		O'Connell	Minati

13. (0282-21/22) Amendment: Start Strong After School Program

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education amends the payment listed below, which is funded by the ARP ESSER Grant, to support the Start Strong After School Program:



Staff Member	Total Payment not to Exceed	Notes
Katie Gallagher	\$1,691.20	Supersedes action on 03/21/2022 to amend payment.

14. (0283-21/22) Approval: Summer Hours

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the Summer, 2022 hours and rates for the following individuals, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA),

Name	Position	Location	Number of Days/Hours	Per Diem/ Hourly Rate	Notes
Pace, Carol	Nurse	CHS	4 days	\$450.25/\$64.32	Not to exceed 4 days
Murphy, Andrea	Counselor	CHS	10 days	\$524.65/\$74.95	Not to exceed 10 days
Tully-Cano, Elizabeth	Counselor	CHS	10 days	\$456.08/\$65.15	Not to exceed 10 days
Kool-Behr, Lisa	Counselor	CHS	10 days	\$563.93/\$8057	Not to exceed 10 days
Maka, Mark	Counselor	CHS	10 days	\$384.93/\$54.99	Not to exceed 10 days
Newcombe, Sean	Counselor	CHS	10 days	\$563.93/\$80.57	Not to exceed 10 days
Barbato, Joseph	Counselor	CHS	10 days	\$499.25/\$71.32	Not to exceed 10 days
Irene, Alexis	Counselor	CHS	10 days	\$360.83/\$51.55	Not to exceed 10 days
Sleight, Kaitlin	Counselor	CHS	15 days	\$327.25/\$46.75	Not to exceed 15 days
Benimeo, Frank	Counselor	CMS	10 days	\$371.95/\$53.14	Not to exceed 10 days
Butler, Susan	Nurse	CMS	4 days	\$458.75/\$65.54	Not to exceed 4 days
Montefinese, Stephanie	Counselor	CMS	10 days	\$426.51/\$60.93	Not to exceed 10 days
Whitehead, Christine	Secretary	CMS	15 days	\$200.94/\$28.70	Not to exceed 15 days
Weinroth, Gail	Counselor	CMS	10 days	\$374.53/\$53.50	Not to exceed 10 days
Kelly, Sally	Nurse	LAF	4 days	\$414.73/\$59.25	Not to exceed 4 days
McHugh, Elizabeth	Secretary	LAF	7 days	\$211.25/\$30.18	Not to exceed 7 days

Zotti, Erin	Nurse	MAS	5 days	\$449.30/\$64.19	Not to exceed 5 days.
Sachs, Christina	Nurse	WAS	5 days	\$373.98/\$53.43	Not to exceed 5 days
Eigen, Betsy	Secretary	WAS	20 days	\$238.91/\$34.13	Not to exceed 20 days
Auer, Kimberly	Nurse	SBS	5 days	\$473.15/\$67.60	Not to exceed 5 days

15. (0284-21/22) Approval: Summer Maintenance Support

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Evan Grant to provide summer maintenance Support at an hourly rate of \$14.00, pending clearance, effective June, 2022 through September, 2022.

16. (0285-21/22) Approval: Fall Coaching

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves a contract for *Fall Coaching*, for the 2022/2023 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name	Season	Sport	Assignment	Ratio	Salary
Correale, Anthony	Fall 2022	Girls Soccer	Head	0.75	\$7,541.25

17. (0286-21/22) Approval: Extended School Year Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves *Extended School Year Program Staff Members*, to provide services during Summer 2022, as listed below:

POSITION	STAFF	HOURS/DAYS	TEACHER/PARA HOURLY RATE	DAYS NEEDED	TOTAL COST
Speech Therapist	Caryn Badian	58.5 hours	\$80.00	N/A	\$4,680.00
Speech Therapist	Jackie Behrens	40.5 hours	\$80.00	N/A	\$3,240.00
Speech Therapist	Colleen Mullen	40.5 hours	\$80.00	N/A	\$3,240.00
Occupational Therapy	Marci Carovillano	40.5 hours	\$80.00	N/A	\$3,240.00
Physical Therapy	Gail Hatch	40.5 hours	\$80.00	N/A	\$3,240.00
Counselor	Alyssa Beier	49.5 hours	\$80.00	N/A	\$3,960.00
Counselor	Elizabeth Gaynor	49.5 hours	\$80.00	N/A	\$3,960.00
Counselor	Jennifer Manger	49.5 hours	\$80.00	N/A	\$3,960.00
Counselor	Melisa Varcadiponi	49.5 hours	\$80.00	N/A	\$3,960.00
Teacher	Stephen Goham	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Amy Kerr	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Jacqueline Maroney	4.5 hours per day	\$52.00	21	\$4,914.00
Teacher	Kimberly Withers	4.5 hours per day	\$52.00	21	\$4,914.00
Volunteer	Mary Arnuk	hours	\$0.00	N/A	\$0.00

18. (0287-21/22) Rescission: Extended School Year Staff

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education rescinds *Extended School Year Program Staff Members*, to provide services during Summer 2022, as listed below:

Substitutes	Daily Para Sub Rate	Daily Sub Teacher Rate
Paraprofessional & Teacher		
Jacqueline Maroney	\$76.50	\$100.00

19. (0288-21/22) *Approval: Travel –ADDENDUM*

**WHEREAS:** In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham’s *Policy 6471 - School District Travel*, travel by school district employee and Board of Education members must be approved in advance; now

**THEREFORE, BE IT RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable.

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
May	1 & 2*	2022	Melisa	Varcardiponi	Social Worker	NASW	Annual Conference	Virtual	\$325
May	23-25	2022	Christine	Cavallo	Special Ed Teacher	Wilson Learning	Introductory Reading Training	Virtual	\$649
July	10-11	2022	Emily	Cafaro	Science Teacher	Hofstra University	Marine Science Training	Long Island	\$570
July	11-15	2022	Alex	Elgart	Math Teacher	Rice University	AP Calculus Training	Virtual	\$600
July	5 - 14	2022	Julie	Camp	Social Studies Teacher	Northwestern AP Summer Institute	AP Human Geography Training	Virtual	\$730
June	7-9	2022	Martina	McElroy	Special Ed Teacher	Wilson Reading	Advanced Strategies for Multisensory Phonics	Virtual	\$625

*\*Post Approval*

**B. FINANCE/FACILITIES**

Brad Smith thanked the CEF and donors on the agenda for their generous donations.

Agenda items B.1 to B.21. Motion by Trustee: Mr. Smith, seconded by Trustee: Mr. Ryan, Roll call vote: 6-0-2, Ms. Zhang abstained and Ms. Weber had excused herself briefly from the meeting.

1. (0214-21/22) *Approval: Payments - Bills List & Payroll*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (*Attachment B.1*)

Description	Total
Bills List - 05/15/2022	\$1,840,510.47
Payroll - 04/15/2022	\$2,197,634.46
Payroll - 04/30/2022	\$2,184,266.21
<b>Total</b>	<b>\$6,222,411.14</b>

2. (0215-21/22) *Acceptance and Approval: Corrective Action Plan (CAP) and Certification of Implementation (COI) from the 2020/2021 Audit*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts and approves the Corrective Action Plan (CAP) and the Certification of Implementation (COI) as a result of the one finding in the 2020/2021 Audit; and

**BE IT FURTHER RESOLVED:** That the School Business Administrator is directed to file copies of these documents in the CAFR Repository. *(CAP and COI on file in the Business Office)*

3. (0216-21/22) *Approval: Food Service Management Services for 2022/2023*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the food service contract addendum with Chartwells School Dining Services of West Long Branch, NJ (hereinafter referred to as the Food Service Management Company or FSMC) for the 2022/2023 school year as follows: and

**BE IT FURTHER RESOLVED:** that the FSMC shall receive, in addition to the costs of operation, a management fee of \$98,740.00 (\$9,874.00 per month for 10 months; 5.0% increase) to compensate the Food Service Management Company for management costs. These fees shall be billed monthly as a cost of the operation. The LEA guarantees the payment of such costs and fees to the FSMC; and

**BE IT FURTHER RESOLVED:** that grades 1 through 8 will remain in the National School Lunch Program and that grades 9 through 12 will not participate in the National School Lunch Program; and

**BE IT FURTHER RESOLVED:** that total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack program meals served to the children, shall be divided by \$4.0950 to arrive at an equivalent meal count; and

**BE IT FURTHER RESOLVED:** that the FSMC guarantees the LEA a minimum profit return on \$100,000.00 for the school year 2022/2023. If the annual operating statement shows a return less than \$100,000.00, Chartwells will pay the difference between the actual and the guaranteed amount. The FSMC includes a full time Food Service Director with a degree in Culinary Arts and/or Hospitality Management or management to oversee the district’s program and the profit is after the cost of the district’s Food Service Supervisor. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year;

Conditions and Qualifiers to Include:

- Cash and/or reimbursement levels from State and Federal sponsors do not fall below the levels estimated in FSMC proposed budget,
- USDA Commodity levels no lower than prior agreement year,
- USDA commodities compatible with menus outline in writing by Chartwells,

- Number of feeding days as stated in RFP and the renewal agreement,
- Changes in district policies, practices and serving requirements may result in an adjustment,
- Student enrollment and ADA as stated in RFP and the renewal agreement,
- Wages, salaries and benefits as stated in RFP and the renewal agreement,
- No limitations on the sale of menu items and a la carte items, except that they conform with State and District Nutrition Policies,
- No interruption of service as outlined in RFP and the renewal agreement,
- Document submission of all documentation as outlined in RFP and the renewal agreement,
- Pricing schedule as per RFP Response and the renewal agreement,
- Staffing schedule as attached to reflect Director on District Payroll without cost to FSMC,
- Equipment and repairs will be paid by the District,
- Mutual agreement on FSMC’s capital investment.

**BE IT FURTHER RESOLVED:** that the Board hereby directs the Board President, Board Secretary, and Board Attorney to prepare the necessary contracts in order to effectuate the purpose of this resolution.

4. (0217-21/22) Approval: 2022/2023 School Lunch Prices

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the 2022/2023 school lunch prices for the high school, middle school and elementary schools as follows:

	2019/2020	2020/2021	2021/2022	2022/2023
High School	\$4.25	\$4.25	\$4.50	\$5.00
Middle School	\$4.00	\$4.00	\$4.00	\$4.00
Elementary Schools	\$3.50	\$3.50	\$3.50	\$3.75
Reduced Price	\$0.40	\$0.40	\$0.40	\$0.40
Adult	\$4.75	\$5.00	\$5.00	\$5.00

5. (0218-21/22) Approval: Membership in SHIF (Schools Health Insurance Fund) for Medical Coverage 2022/2023

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the membership in the SHIF (Schools Health Insurance Fund) for the 2022/2023 school year. (*Agreement of file in the Business Office*)

6. (0219-21/22) Acceptance: Donation - Sustainable New Jersey

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves the donation from Sustainable Jersey in the amount of \$2,000.00 to be used to purchase two battery powered backpack blowers and one battery powered line trimmer.

7. (0220-21/22) Acceptance: Donation - CEF Grants

**ACCEPTANCE:** Upon recommendation of the Superintendent the Board of Education approves the following CEF Grants:

- Scientific Investigation and Collaboration Classroom, in the amount of \$11,370.02;
- Read for Pure Joy! in the amount of \$826.79

- Let Our Fingers Do the Poppin', in the amount of \$2,365.92 (although the teachers and Aaron Yomamoto are actively working on decreasing the cost of this grant).

8. (0221-21/22) *Acceptance: Donation - CMS Box Tops for Education*

**ACCEPTANCE:** Upon recommendation of the Superintendent and as approved by the CMS Principal, the Board of Education approves the CMS Box Tops for Education donation in the amount of \$33.00.

9. (0222-21/22) *Acceptance: Donation - CHS PTO*

**ACCEPTANCE:** Upon recommendation of the Superintendent and as approved by the CHS Principal, the Board of Education approves the CHS PTO donation in the amount of \$30,000. This donation will be used for an outside patio picnic area.

10. (0223-21/22) *Acceptance: Donation - Track & Field*

**RESOLVED:** Upon recommendation of the Superintendent the Board of Education approves the 2022 Spring Boys & Girls Track & Field donation. The donation is a Super Cart (wood floor, steel frame) valued at \$2,225.80.

11. (0224-21/22) *Approval: Transportation Services for 2022/2023*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the renewals of the First Student 2007/2008 - LAID-01R (Renewal #15), 2010/2011 - LAID-02 (Renewal #12), 2012/2013 - L-6 (Renewal #10) and 2021/2022 - R:3:21 (Renewal #1) contracts, in accordance with N.J.A.C. 6A:27-9.13, for student transportation services for the 2022/2023 school year, for the State mandated CPI increase of 1.91% for goods/services provided beyond what was stated in their 2021/2022 contract rates, for a total route per diem amount of \$5,035.72 effective August 25, 2022 through June 30, 2023, for each school day the buses operate.

Renewal #15		(LAID-01R)	
L	1	AM/PM	\$177.76
L	2	AM/PM	\$177.76
L	3	AM/PM	\$177.76
L	4	PM	\$126.97
S	1	AM/PM	\$177.76
S	2	AM/PM	\$177.76
S	3	AM/PM	\$177.76
S	4	PM	\$ 66.64
S/L	4	AM	\$ 66.63
S/L	5	AM	\$126.97
WA	1	AM/PM	\$203.17
	Per Diem	Total	\$1,656.94

Renewal #11		(LAID-02)	
L	5	PM	\$109.18

Renewal #10		(LAS-11-2012)	
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L	6	AM/PM	\$253.57
Renewal #1		(R3:21)	
H	1	AM/PM	\$213.30
H	2	AM/PM	\$213.30
H	3	AM/PM	\$213.30
H	4	AM/PM	\$213.30
M	1	AM/PM	\$218.19
M	2	AM/PM	\$218.19
M	3	AM/PM	\$218.19
M	4	AM/PM	\$218.19
M	5	AM/PM	\$218.19
M	6	AM/PM	\$218.19
M	7	AM/PM	\$218.19
M	8	AM/PM	\$218.19
S	6	MID	\$139.11
S	123	MID	\$139.11
WA	2	MID	\$139.11
Per Diem Total			\$3,016.05
Annual Amount (180 School Days)			\$906,429.53

12. (0225-21/22) Approval: Addition of CMS Late Bus Route

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Chatham Middle School late bus route for the 2022/2023 school year as needed, for the State mandated CPI increase of 1.91% beyond their 2021/2022 rate for goods/services provided, for a per diem cost of \$111.12 effective September 1, 2022 through June 30, 2023; and

**BE IT FURTHER RESOLVED:** That the Board of Education approves bus stops for the Chatham Middle School late bus for the 2022/2023 school year. *(Bus route is on file in the Business Office).*

13. (0226-21/22) Approval: Updated Transportation Routes and Stops for 2022/2023

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the bus routes and stops for the 2021/2022 school year *(Bus routes are on file in the Business Office).*

CHS - AM	CHS - PM	CMS - AM	CMS - PM	LAS - AM	LAS - PM
H-1	H-1	M-1	M-1	L-1	L-1
H-2	H-2	M-2	M-2	L-2	L-2
H-3	H-3	M-3	M-3	L-3	L-3
H-4	H-4	M-4	M-4	*S/L-4 LAF/SBS	L-4
		M-5	M-5	*S/L-5 LAF/SBS	L-5
		M-6	M-6	L-6	L-6
		M-7	M-7		
		M-8	M-8		

SBS - AM	SBS - Mid Day	SBS - PM	WAS - AM	WAS - MidDay	WAS- PM
S-1		S-1	WA-1	WA-2	WA-1

S-2		S-2			
S-3		S-3			
*S/L-4 LAF/SBS		S-4			
*S/L-5 LAF/SBS					
	S-1, 2, 3				
	S-6				

\* Same Routes

14. (0227-21/22) Approval: Transportation Services for 2022/2023 Athletics and School Related Activities

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the renewals of the First Student 20021/2022 - R:3:21 SRA (Renewal #1) , contract in accordance with N.J.A.C. 6A:27-9.13, for student transportation services for the 2022/2023 school year, for the State mandated CPI increase of 1.91% for goods/services provided beyond what was stated in their 2021/2022 contract rates, for the 2022/2023 school year.

Basis of Bid Per Bus	Cost Per Bus	Cost Each Additional Hour
School bus trips between 8:45 AM - 2:30 PM	\$244.58	\$ 71.33
School bus after 4:00 PM, 4 hour minimum	\$443.31	\$ 93.76
If a trip is canceled within 90 minutes of pick up time there is a \$127.39 cancellation fee for each bus.		

15. (0228-21/22) Approval: Recognize and Cancel Outstanding Checks

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education recognizes and cancels all obligations associated with the outstanding checks and deposits for the Investor's Bank General Checking and Cafeteria Checking Accounts; and

**WHEREAS:** The Investor's Bank General Checking and Cafeteria Checking Account checks and deposits that are being canceled have been outstanding for a period that exceeds six months; now be it

**FURTHER RESOLVED:** That the Business Administrator/Board Secretary is authorized and directed to redeposit the funds from the checking accounts for canceled outstanding checks to the respective checking accounts at Investor's Bank, and the business administrator will have the discretion to transfer to another activity if appropriate. (Outstanding check list on file in the Business Office)

16. (0229-21/22) Approval: Home Instruction

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Silvergate Preparatory to provide home instruction at the rate of \$60.00/hour not to exceed \$3,000.00 for the 2021/2022 school year.

17. (0230-21/22) Approval: Home Instruction

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Dr. L. Hanes & Associates to provide home instruction at the rate of \$65.00/hour not to exceed \$2,600.00 for the 2021/2022 school year.

18. (0231-21/22) Approval: Neurodevelopmental Evaluations



**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Dr. Marilyn Kubichek to provide a neurodevelopmental evaluations for special education students in an amount not to exceed \$2,600.00 for the 2021/2022 school year.

19. (0232-21/22) *Approval: Audiological Evaluation*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Mountain Lakes Board of Education/Lake Drive School to provide an audiological evaluation for student #1692277117 in an amount not to exceed \$600.00 for the 2021/2022 school year.

20. (0233-21/22) *Approval: Itinerant Teacher Services*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Summit Speech School to provide itinerant teacher of the deaf services for student #6753162679 for 3 sessions per week, at the rate of \$165.00 per hour in an amount not to exceed the amount of \$3,465.00 from May 2022 - June 2022.

21. (0234-21/22) *Approval: 1:1 Paraprofessional Support*

**RESOLVED:** Upon recommendation of the Superintendent, the Board of Education approves Morris School District to provide 1:1 paraprofessional support to student #3697979311 not to exceed \$2,000.00 for the 2021-2022 school year.

### C. CURRICULUM

Agenda items C.1 to C2. Motion by Trustee: Ms. Clark, seconded by Trustee: Ms. Ciccarelli, Roll call vote: 6-0-2, Ms. Zhang abstained and Ms. Weber had excused herself briefly from the meeting.

1. (0054-21/22) *Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from April 25, 2022 through May 13, 2022.*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of April 25, 2022 through May 13, 2022, pursuant to N.J.S.A. 18A:37-1 et seq.

2. (0055-21/22) *Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

**RESOLVED:** That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's April 25, 2022 Meeting, which encompasses all HIB findings from March 21, 2022 through April 22, 2022.

### D. POLICY

Agenda items D.1. Motion by Trustee: Mr. Ryan, seconded by Trustee: Mr. Smith, Roll call vote: 6-0-2, Ms. Zhang abstained and Ms. Weber had excused herself briefly from the meeting.

1. (020-21/22) *Approval: Second Reading of Policies and Regulations*

**RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the Second Reading and Adoption of (*Attachment D.1*)

- Policy 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment (Mandatory, Revised)
- Policy 2431.4 Additional/Compensatory Special Education and Related Services (Mandatory, New)
- Policy 2460.30 Additional/Compensatory Special Education and Related Services (Mandatory, New)
- Policy 2622 Student Assessment (Mandatory, Revised)
- Policy 3233 Political Activities (Mandatory, Revised)
- Policy 5460 High School Graduation (Mandatory, Revised)
- Policy 5541 Anti-Hazing (Mandatory, New )
- Policy 7540 Joint Use of Facilities (Mandatory, Revised )
- Policy 9560 Administration of School Surveys (Mandatory, Revised)
- Regulation 5751 Sexual Harassment of Students (Mandatory, Revised)

**XII. BOARD BUSINESS** – Discussed the 2023-2024 calendar. They decided to vote on it. Jill Weber motioned to approve calendar #2. Ann Ciccarelli seconded. The motion passed 8-0-0

### **XIII. PUBLIC COMMENTARY**

- **Deirdre Rajoppi:** Asked the board about Policy #2230. Said that it mentions a parent curriculum advisory council. Wanted to know if we have a parent curriculum advisory council. If not, could one be developed?
- **Carolyn Dempsey, Liaison to borough counsel:** No one is here from the Performing Arts Boosters. Wanted to talk about the event happening, “Broadway Under the Stars” happening Friday, May 20<sup>th</sup>.
- **Libby Hilsenrath:** Asked the board about Policy #2230. Wanted to know how parents can sign up for this parent curriculum advisory council and if it’s online. If it’s not, can they get the curriculum advisory council started?
- **Nicole Lois:** Wanted to clarify that they are referring to the content that affects the parents when they’re requesting lessons be shared in advance.
- **Heather Behrmann:** Voiced displeasure with the curriculum regarding health and sexual education for multiple grade levels.
- **Jill Weber – Addresses comments:**
  - Asked Mike Ryan to follow up on Policy #2230 with the Policy Committee.
  - Congratulated Councilwoman, Carolyn Dempsey for her son’s performance on Anastasia.
  - Thanked Libby Hilsenrath for her comments and told her that Mike Ryan is going to take her concerns/inquiries back to the Policy Committee.
  - Told Nicole Lois that Dr. LaSusa addressed the shared content. Noted that Chatham shares more than most districts. There is quite a bit out there and it is fluid. She doesn’t know if it is feasible or sustainable to put every lesson out there.
  - Thanked Heather Behrmann for her comments. Simple answer is that we have to meet the standards and make sure that we do it without going too far.

**XIV. EXECUTIVE SESSION** – No action taken. Personnel issue discussed.

At 9:50 PM, Ms. Weber made the Motion to move to executive session to discuss a personnel issue, seconded by Trustee: Ms. Clark, No action will be taken.

Roll call vote: 8-0,

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss:

1. Material the disclosure of which constitutes an unwarranted invasion of individual privacy;

**RESOLVED:** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

#### **XV. PUBLIC SESSION**

At 10:02 PM, Ms. Weber made the Motion to end the executive session. Seconded by Trustee: Mr. Smith

Roll call vote: 8-0,

#### **XVI. ADJOURNMENT**

On a motion by Ms. Weber, seconded by Mr. Ryan, and as approved by unanimous voice vote, the meeting adjourned at 10:06 PM.

**Minutes recorded by:**

**Tatiana Gilbert**

**Assistant Business Administrator/Board Secretary**